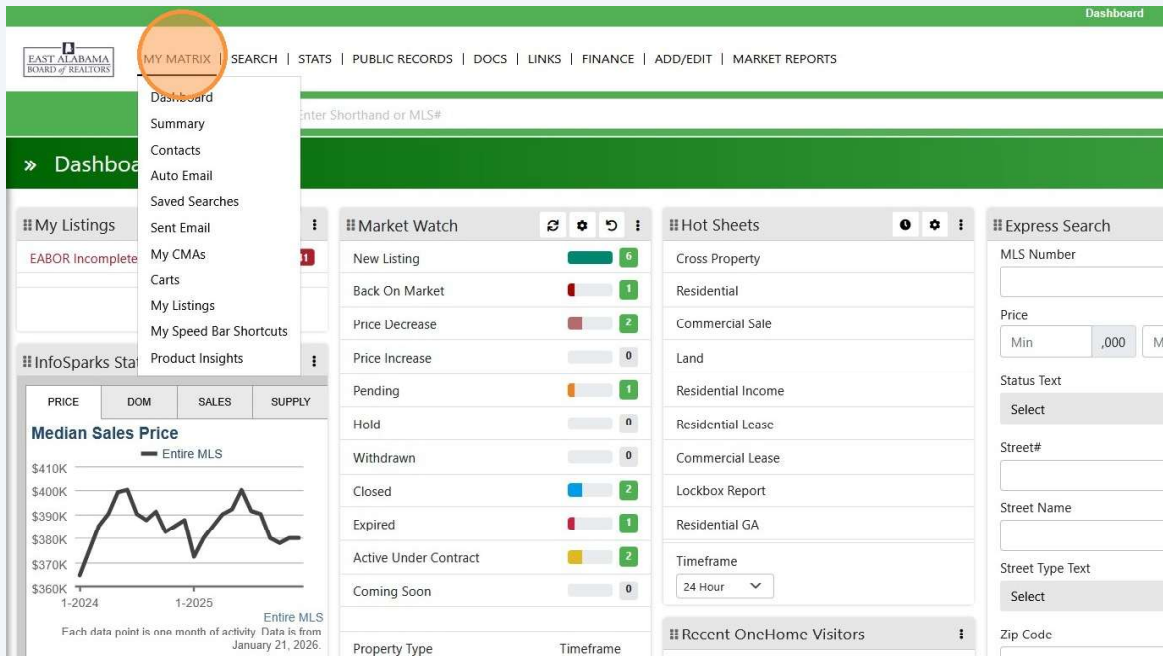


Set Up Auto-Emails (Reverse Prospecting)

1 First, you need to create a contact for the customer/client:

Click "MY MATRIX"



The screenshot shows the dashboard interface with the 'MY MATRIX' menu highlighted in an orange circle. The menu options are: Dashboard, Summary, Contacts, Auto Email, Saved Searches, Sent Email, My CMAs, Carts, My Listings, My Speed Bar Shortcuts, and Product Insights. The dashboard includes sections for My Listings, InfoSparks, Market Watch, Hot Sheets, and Express Search.

Property Type	Timeframe
New Listing	6
Back On Market	1
Price Decrease	2
Price Increase	0
Pending	1
Hold	0
Withdrawn	0
Closed	2
Expired	1
Active Under Contract	2
Coming Soon	0

2 Click "Contacts"

The screenshot shows a dashboard interface with a navigation menu at the top. A dropdown menu is open, and the 'Contacts' option is highlighted with an orange circle. The dashboard includes sections for 'My Listings', 'Market Watch', 'Hot Sheets', and 'Express Search'. A 'Median Sales Price' chart is visible on the left side.

3 Click "Add"

The screenshot shows a table with columns for 'Category', 'Auto Email', 'Saved Search', 'My Last Use', 'Last OneHome Visit', 'Cart', 'Listing Notes', 'Agent Picks', 'Favorites', 'Dislikes', and 'Ref#'. The 'Add' button in the 'Recent Searches' section is highlighted with an orange circle.

Category	Auto Email	Saved Search	My Last Use	Last OneHome Visit	Cart	Listing Notes	Agent Picks	Favorites	Dislikes	Ref#
			02/14/2024	02/14/2024						54609
			01/23/2024	never						62705
			01/24/2025	01/23/2024						07612

- 4 After completing the contact form,
Click "Enable Reverse Prospecting"

A screenshot of a web application interface. On the left is a contact form with fields for Last Name, Cell, Web Site, State, and Suffix. On the right is a 'Settings' panel with a 'Category' dropdown and three toggle switches: 'Mortgage Pre-Approved' (off), 'Enable Reverse Prospecting' (on), and 'Enable OneHomeowner' (off). An orange circle highlights the 'Enable Reverse Prospecting' toggle. At the bottom, a Windows taskbar shows the time as 10:28 AM on 1/21/2026.

- 5 Click "Save"

A screenshot of the same web application interface as above. The 'Save' button in the top right corner of the form area is highlighted with an orange circle. The 'Enable Reverse Prospecting' toggle remains highlighted with an orange circle. The top navigation bar includes links for Dashboard, Matrix Mobile, Training, Support/Live Chat, FAQs, Contact Us, and Logout. The user's name 'Hello, Amber' is visible in the top right.

6

Now, begin your property search for the customer/client:

Click "SEARCH" and choose the property type to begin a custom search

The screenshot shows the dashboard interface with the 'SEARCH' button highlighted. A dropdown menu is open, listing various property types. The 'Residential' option is highlighted in green. The dashboard includes sections for 'My Listings', 'InfoSparks Stats' (with a 'Median Sales Price' chart), 'Market Watch', 'Hot Sheets', and 'Express Search'.

7

Or choose the property type from the "Hot Sheet" widget or "Market Watch" widget for a general search based on property type

The screenshot shows the dashboard interface with the 'Residential Lease' option in the 'Hot Sheets' widget highlighted in green. A tooltip labeled 'FABOR' is visible over the highlighted option. The dashboard includes sections for 'Market Watch', 'Hot Sheets', and 'Express Search'.

8

Click the box on the properties that will be sent in the first email to the customer/client

EAST ALABAMA BOARD OF REALTORS MY MATRIX | SEARCH | STATS | PUBLIC RECORDS | DOCS | LINKS | FINANCE | ADD/EDIT | MARKET REPORTS

Enter Shorthand or MLS#

Home > Residential Lease

Residential Lease

Criteria Map Results

Previous Next 1-25 of 229 Checked 0 All None Page Display Hot Sheet at 25 per page

#	MLS #	Price	Status	Type	Address	Unit#	Subd/Complex	City	County	Bed	Bath	HB	Pets	Img	Yr Built	List Date	Expire
<input type="checkbox"/>		\$2,399	A	SFR	845 York Alley		Madison at Buice	Acworth	Cherokee - G	3	2	1	NEGOT	33	2026	01/21/2026	02/28
<input type="checkbox"/>	7707132	\$2,089	A	SFR	5272 Ferry Creek Lane		Bells Ferry Place	Acworth	Cherokee - G	4	2	0	Y	15	1984	01/20/2026	12/31
<input type="checkbox"/>	7696491	\$2,500	C	SFR	869 York Alley		Madison at Buice	Acworth	Cherokee - G	3	2	1	NEGOT	32	2025	12/29/2025	02/28
<input type="checkbox"/>	7706648	\$3,800	A	TOWNH	112 Downing Drive		ECCO PARK	Alpharetta	Fulton - GA	3	3	0	Y	1	2022	01/18/2026	04/17
<input type="checkbox"/>	7706783	\$3,350	A	SFR	4505 Pinehollow Court		Pinewalk	Alpharetta	Fulton - GA	4	2	1	Y	24	1989	01/20/2026	06/19
<input type="checkbox"/>	7671126	\$5,000	C	TOWNH	355 Chiswick Circle		Chiswick	Alpharetta	Fulton - GA	4	3	1	NEGOT	57	2023	10/24/2025	04/22
<input type="checkbox"/>	7690641	\$2,395	C	TOWNH	1369 Thornborough Drive		N/a	Alpharetta	Forsyth - GA	3	3	1	Y	15	2005	12/23/2025	12/01
<input type="checkbox"/>	7684118	\$1,750	C	SFR	410 Rill Crest Court		Berkshire Manor	Alpharetta	Fulton - GA	3	2	1	Y	18	1983	11/20/2025	12/31
<input type="checkbox"/>	7701915	\$1,750	C	CONDO	107 STERLING Court		STERLING HEIGH	Alpharetta	Fulton - GA	2	2	0	NEGOT	18	1982	01/09/2026	05/09
<input type="checkbox"/>	7668656	\$2,700	CAN	SFR	3304 Archgate Court		Kenswick Place	Alpharetta	Fulton - GA	3	2	1	Y	18	2010	10/20/2025	11/30
<input type="checkbox"/>	7707381	\$2,400	A	CONDO	1015 Piedmont Avenue NE	D2	1015 Piedmont C	Atlanta	Fulton - GA	2	1	0	NEGOT	1	1920	01/21/2026	06/30
<input type="checkbox"/>	7707141	\$2,800	A	CONDO	377 Grant Circle SE, Unit#1	1712	Grant Place	Atlanta	Fulton - GA	2	2	0	NEGOT	44	2023	01/21/2026	01/18
<input type="checkbox"/>	7707363	\$1,895	A	SFR	566 Rockwell Street SW		Willis Everett Proj	Atlanta	Fulton - GA	4	2	0	NEGOT	23	1960	01/21/2026	01/28
<input type="checkbox"/>	7707344	\$1,950	A	CONDO	24 Daniel Street, Unit#8	#8	Cityscape Condor	Atlanta	Fulton - GA	2	1	0	NEGOT	18	1961	01/21/2026	06/30
<input type="checkbox"/>	7706479	\$2,800	A	SFR	2138 Donald Lee Hollowell P		N/A	Atlanta	Fulton - GA	5	4	0	N	50	1930	01/19/2026	07/31
<input type="checkbox"/>	7705489	\$2,700	A	TOWNH	2805 Harmony Trail Road		The Summit at P	Atlanta	Gwinnett - G	3	2	1	Y	24	2024	01/20/2026	04/16
<input type="checkbox"/>	7707276	\$3,400	A	DUPLX	799 MARSTEVAN Drive, Unit	799 A	MARSTEVAN HEIG	Atlanta	Fulton - GA	2	1	0	NEGOT	52	1961	01/20/2026	02/28
<input type="checkbox"/>	7707269	\$1,650	A	CONDO	1106 Natchez Trace		Dunwoody Lakes	Atlanta	Fulton - GA	2	1	0	Y	17	1982	01/20/2026	01/31

9

Click "Save"

EAST ALABAMA BOARD OF REALTORS MY MATRIX | SEARCH | STATS | PUBLIC RECORDS | DOCS | LINKS | FINANCE | ADD/EDIT | MARKET REPORTS

Enter Shorthand or MLS#

Home > Residential Lease

Residential Lease

Criteria Map Results

Previous Next 1-25 of 229 Checked 25 All None Page Display Hot Sheet at 25 per page

#	MLS #	Price	Status	Type	Address	Unit#	Subd/Complex	City	County	Bed	Bath	HB	Pets	Img	Yr Built	List Date	Expire
<input checked="" type="checkbox"/>	7707368	\$2,399	A	SFR	845 York Alley		Madison at Buice	Acworth	Cherokee - G	3	2	1	NEGOT	33	2026	01/21/2026	02/28
<input checked="" type="checkbox"/>	7707132	\$2,089	A	SFR	5272 Ferry Creek Lane		Bells Ferry Place	Acworth	Cherokee - G	4	2	0	Y	15	1984	01/20/2026	12/31
<input checked="" type="checkbox"/>	7696491	\$2,500	C	SFR	869 York Alley		Madison at Buice	Acworth	Cherokee - G	3	2	1	NEGOT	32	2025	12/29/2025	02/28
<input checked="" type="checkbox"/>	7706648	\$3,800	A	TOWNH	112 Downing Drive		ECCO PARK	Alpharetta	Fulton - GA	3	3	0	Y	1	2022	01/18/2026	04/17
<input checked="" type="checkbox"/>	7706783	\$3,350	A	SFR	4505 Pinehollow Court		Pinewalk	Alpharetta	Fulton - GA	4	2	1	Y	24	1989	01/20/2026	06/19
<input checked="" type="checkbox"/>	7671126	\$5,000	C	TOWNH	355 Chiswick Circle		Chiswick	Alpharetta	Fulton - GA	4	3	1	NEGOT	57	2023	10/24/2025	04/22
<input checked="" type="checkbox"/>	7690641	\$2,395	C	TOWNH	1369 Thornborough Drive		N/a	Alpharetta	Forsyth - GA	3	3	1	Y	15	2005	12/23/2025	12/01
<input checked="" type="checkbox"/>	7684118	\$1,750	C	SFR	410 Rill Crest Court		Berkshire Manor	Alpharetta	Fulton - GA	3	2	1	Y	18	1983	11/20/2025	12/31
<input checked="" type="checkbox"/>	7701915	\$1,750	C	CONDO	107 STERLING Court		STERLING HEIGH	Alpharetta	Fulton - GA	2	2	0	NEGOT	18	1982	01/09/2026	05/09
<input checked="" type="checkbox"/>	7668656	\$2,700	CAN	SFR	3304 Archgate Court		Kenswick Place	Alpharetta	Fulton - GA	3	2	1	Y	18	2010	10/20/2025	11/30
<input checked="" type="checkbox"/>	7707381	\$2,400	A	CONDO	1015 Piedmont Avenue NE	D2	1015 Piedmont C	Atlanta	Fulton - GA	2	1	0	NEGOT	1	1920	01/21/2026	06/30
<input checked="" type="checkbox"/>	7707141	\$2,800	A	CONDO	377 Grant Circle SE, Unit#1	1712	Grant Place	Atlanta	Fulton - GA	2	2	0	NEGOT	44	2023	01/21/2026	01/18
<input checked="" type="checkbox"/>	7707363	\$1,895	A	SFR	566 Rockwell Street SW		Willis Everett Proj	Atlanta	Fulton - GA	4	2	0	NEGOT	23	1960	01/21/2026	01/28
<input checked="" type="checkbox"/>	7707344	\$1,950	A	CONDO	24 Daniel Street, Unit#8	#8	Cityscape Condor	Atlanta	Fulton - GA	2	1	0	NEGOT	18	1961	01/21/2026	06/30
<input checked="" type="checkbox"/>	7706479	\$2,800	A	SFR	2138 Donald Lee Hollowell P		N/A	Atlanta	Fulton - GA	5	4	0	N	50	1930	01/19/2026	07/31
<input checked="" type="checkbox"/>	7705489	\$2,700	A	TOWNH	2805 Harmony Trail Road		The Summit at P	Atlanta	Gwinnett - G	3	2	1	Y	24	2024	01/20/2026	04/16
<input checked="" type="checkbox"/>	7707276	\$3,400	A	DUPLX	799 MARSTEVAN Drive, Unit	799 A	MARSTEVAN HEIG	Atlanta	Fulton - GA	2	1	0	NEGOT	52	1961	01/20/2026	02/28
<input checked="" type="checkbox"/>	7707269	\$1,650	A	CONDO	1106 Natchez Trace		Dunwoody Lakes	Atlanta	Fulton - GA	2	1	0	Y	17	1982	01/20/2026	01/31
<input checked="" type="checkbox"/>	7707210	\$2,300	A	SFR	120 Burbank Drive NW		Hunter Hills	Atlanta	Fulton - GA	3	2	0	NEGOT	23	1954	01/20/2026	06/07

Actions Refine Save Cmts

Previous 1 2 3 4 5 6 7 ... 10 Next

10 Click "New Auto Email"

Home > Residential Lease

Residential Lease

Criteria Map Results

Previous Next 1-25 of 229 Checked 25 All None Page Display Hot Sheet at 25 per page

#	MLS #	Price	Status	Type	Address	Unit#	Subd/Complex	City	County	Bed	Bath	Pets	Img	Yr Built	List Date	Expire	
1	7707368	\$2,399	A	SFR	845 York Alley		Madison at Buice	Acworth	Cherokee - G	3	2	1	NEGOT	33	2026	01/21/2026	02/28
2	7707132	\$2,089	A	SFR	5272 Ferry Creek Lane		Bells Ferry Place	Acworth	Cherokee - G	4	2	0	Y	15	1984	01/20/2026	12/31
3	7696491	\$2,500	C	SFR	869 York Alley		Madison at Buice	Acworth	Cherokee - G	3	2	1	NEGOT	32	2025	12/29/2025	02/28
4	7706648	\$3,800	A	TOWNH	112 Downing Drive		ECCO PARK	Alpharetta	Fulton - GA	3	3	0	Y	1	2022	01/18/2026	01/17
5	7706783	\$3,350	A	SFR	4505 Pinehollow Court		Pinewalk	Alpharetta	Fulton - GA	4	2	1	Y	24	1989	01/20/2026	06/19
6	7671126	\$5,000	C	TOWNH	355 Chiswick Circle		Chiswick	Alpharetta	Fulton - GA	4	3	1	NEGOT	57	2023	10/24/2025	04/22
7	7690641	\$2,395	C	TOWNH	1369 Thornborough Drive		N/a	Alpharetta	Forsyth - GA	3	3	1	Y	15	2005	12/23/2025	12/01
8	7684118	\$1,750	C	SFR	410 Rill Crest Court		Berkshire Manor	Alpharetta	Fulton - GA	3	2	1	Y	18	1983	11/20/2025	12/31
9	7701915	\$1,750	C	CONDO	107 STERLING Court		STERLING HEIGH	Alpharetta	Fulton - GA	2	2	0	NEGOT	18	1982	01/09/2026	05/09
10	7668656	\$2,700	CAN	SFR	3304 Archgate Court		Kenswick Place	Alpharetta	Fulton - GA	3	2	1	Y	18	2010	10/20/2025	11/30
11	7707381	\$2,400	A	CONDO	1015 Piedmont Avenue NE	D2	1015 Piedmont C	Atlanta	Fulton - GA	2	1	0	NEGOT	1	1920	01/21/2026	06/30
12	7707141	\$2,800	A	CONDO	377 Grant Circle SE, Unit#1	1712	Grant Place	Atlanta	Fulton - GA	2	2	0	NEGOT	44	2023	01/21/2026	01/18
13	7707363	\$1,895	A	SFR	566 Rockwell Street SW		Willis Everett Proj	Atlanta	Fulton - GA	4	2	0	NEGOT	23	1960	01/21/2026	01/28
14	7707344	\$1,950	A	CONDO	24 Daniel Street, Unit#8	#8	Cityscape Condor	Atlanta	Fulton - GA	2	1	0	NEGOT	18	1961	01/21/2026	06/30
15	7706479	\$2,800	A	SFR	2138 Donald Lee Hollowell P		N/A	Atlanta	Fulton - GA	5	4	0	N	50	1930	01/19/2026	07/31
16	7705489	\$2,700	A	TOWNH	2805 Harmony Trail Road		The Summit at P	Atlanta	Gwinnett - G	3	2	1	Y	24	2024	01/20/2026	04/16
17	7707276	\$3,400	A	DUPLX	799 MARSTEVAN Drive, Unit	799 A	MARSTEVAN HEI	Atlanta	Fulton - GA	2	1	0	NEGOT	52	1961	01/20/2026	02/28
18	7707269	\$1,650	A	CONDO	1106 Natchez Trace		Dunwoody Lakes	Atlanta	Fulton - GA	2	1	0	Y	17	1982	01/20/2026	01/31
19	7707219	\$2,300	A	SFR	120 Burbank Drive NW		Hunter Hills	Atlanta	Fulton - GA	3	2	0	NEGOT	23	1954	01/20/2026	06/07

Actions Refine Save **Criteria** Previous 1 2 3 4 5 6 7 ... 10 Next

New Saved Search **New Auto Email** New Speed Bar Shortcut

11 Choose Contact

Dashboard

EAST ALABAMA BOARD of REALTORS MY MATRIX SEARCH STATS PUBLIC RECORDS DOCS LINKS FINANCE ADD/EDIT MARKET REPORTS

Enter Shorthand or MLS#

Save a New Auto Email

Recipients

Contact: [Create a New Contact](#)

To:

CC:

Colbert, Amber
Shiver, Amber

Also send link via SMS text message

Message

Subject:

Welcome Email **Recurring Email**

Salutation:

Message: I've created a new saved search for you on OneHome. I will send you any new or updated properties that match what you're looking for.

Let me know what you think of the properties. We can change your saved search at any time. You can also favorite, dislike, and add notes for me on any property.

12 Click "BCC me a copy of all emails" if you want a copy. If not, deselect

Enter Shorthand or MLS#

Save a New Auto Email

Recipients

Contact: **Colbert, Ginghr** [Create a New Contact](#)

To: **ambercolbertmanager@gmail.com** (Colbert, Ginghr)

CC:

BCC me a copy of all emails ⓘ

Also send link via SMS text message

Message

Subject:

Welcome Email **Recurring Email**

Salutation: Dear Test Ginghr Colbert, [Edit](#)

Message: I've created a new saved search for you on OneHome. I will send you any new or updated properties that match what you're looking for.

Let me know what you think of the properties. We can change your saved search at any time. You can also favorite, dislike, and add notes for me on any property.

You will be notified when:

- Properties that match the search criteria are updated

Signature: Amber Colbert [Edit Your Signature](#)

13 Create A Subject

CC:

BCC me a copy of all emails ⓘ

Also send link via SMS text message

Message

Subject:

Welcome Email **Recurring Email**

Salutation: Dear Test Ginghr Colbert, [Edit](#)

Message: I've created a new saved search for you on OneHome. I will send you any new or updated properties that match what you're looking for.

Let me know what you think of the properties. We can change your saved search at any time. You can also favorite, dislike, and add notes for me on any property.

You will be notified when:

- Properties that match the search criteria are updated

Signature: Amber Colbert [Edit Your Signature](#)

Language:

Criteria:

⚠ This page saves the below Search Criteria (229 Properties, plus all new matches) as an Auto Email, *not the 25 checked Properties*.
Change Type History Modification Timestamp is 01/20/2026 10:29:21 AM+
Originating system Name is one of 'East Alabama Board of Realtors', 'First Multiple Listing Service', 'Gulf Coast MLS'
Property Type is 'Residential Lease'

Settings

14 Create a "Welcome Email" script for the initial email

CC:

BCC me a copy of all emails ⓘ

Also send link via SMS text message

Message

Subject:

Welcome Email **Recurring Email**

Salutation: Dear Test Ginghr Colbert, [Edit](#)

Message: I've created a new saved search for you on OneHome. I will send you any new or updated properties that match what you're looking for.

Let me know what you think of the properties. We can change your saved search at any time. You can also favorite, dislike, and add notes for me on any property.

You will be notified when:

- Properties that match the search criteria are updated

Signature: Amber Colbert

[Edit Your Signature](#)

Language:

Criteria:

⚠ This page saves the below Search Criteria (229 Properties, plus all new matches) as an Auto Email, *not the 25 checked Properties*.
Change Type History Modification Timestamp is 01/20/2026 10:29:21 AM+
Originating System Name is one of 'East Alabama Board of Realtors', 'First Multiple Listing Service', 'Gulf Coast MLS'
Property Type is 'Residential Lease'

Settings

15 Create a "Recurring Email" script for all subsequent emails in the auto-email campaign

CC:

BCC me a copy of all emails ⓘ

Also send link via SMS text message

Message

Subject:

Welcome Email **Recurring Email**

Salutation: Dear Test Ginghr Colbert, [Edit](#)

Message: I've created a new saved search for you on OneHome. I will send you any new or updated properties that match what you're looking for.

Let me know what you think of the properties. We can change your saved search at any time. You can also favorite, dislike, and add notes for me on any property.

You will be notified when:

- Properties that match the search criteria are updated

Signature: Amber Colbert

[Edit Your Signature](#)

Language:

Criteria:

⚠ This page saves the below Search Criteria (229 Properties, plus all new matches) as an Auto Email, *not the 25 checked Properties*.
Change Type History Modification Timestamp is 01/20/2026 10:29:21 AM+
Originating System Name is one of 'East Alabama Board of Realtors', 'First Multiple Listing Service', 'Gulf Coast MLS'
Property Type is 'Residential Lease'

Settings

16 Click "Edit Your Signature" to create a custom email signature

Signature: Dear Testington Colbert, [Edit](#)

Message: I've set up a search based on what you've told me about what you're looking for.

You'll be notified when:

- Properties that match the search criteria are listed
- Listings already in the search are modified

Signature: Amber Colbert [Edit Your Signature](#)

Language:

Criteria:

⚠ This page saves the below Search Criteria (229 Properties, plus all new matches) as an Auto Email, *not the 25 checked Properties*.
Change Type History Modification Timestamp is 01/20/2026 10:29:21 AM+
Originating System Name is one of 'East Alabama Board of Realtors', 'First Multiple Listing Service', 'Gulf Coast MLS'
Property Type is 'Residential Lease'

Settings

Concierge: Enable concierge mode
 Show this contact in Reverse Prospecting results
 Enable as a Favorite Search on Home tab (10 maximum)

Schedule

ASAP: Emails are sent as soon as possible.
 Daily: Emails are sent on the days you choose.

Sun Mon Tue Wed Thu Fri Sat

17 Click "Show this contact in Reverse Prospecting results" to allow the auto-email campaign

Signature: Amber Colbert [Edit Your Signature](#)

Language:

Criteria:

⚠ This page saves the below Search Criteria (229 Properties, plus all new matches) as an Auto Email, *not the 25 checked Properties*.
Change Type History Modification Timestamp is 01/20/2026 10:29:21 AM+
Originating System Name is one of 'East Alabama Board of Realtors', 'First Multiple Listing Service', 'Gulf Coast MLS'
Property Type is 'Residential Lease'

Settings

Concierge: Enable concierge mode
 Show this contact in Reverse Prospecting results
 Enable as a Favorite Search on Home tab (10 maximum)

Schedule

ASAP: Emails are sent as soon as possible.
 Daily: Emails are sent on the days you choose.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
<input checked="" type="checkbox"/> All AM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> All PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Clear](#)

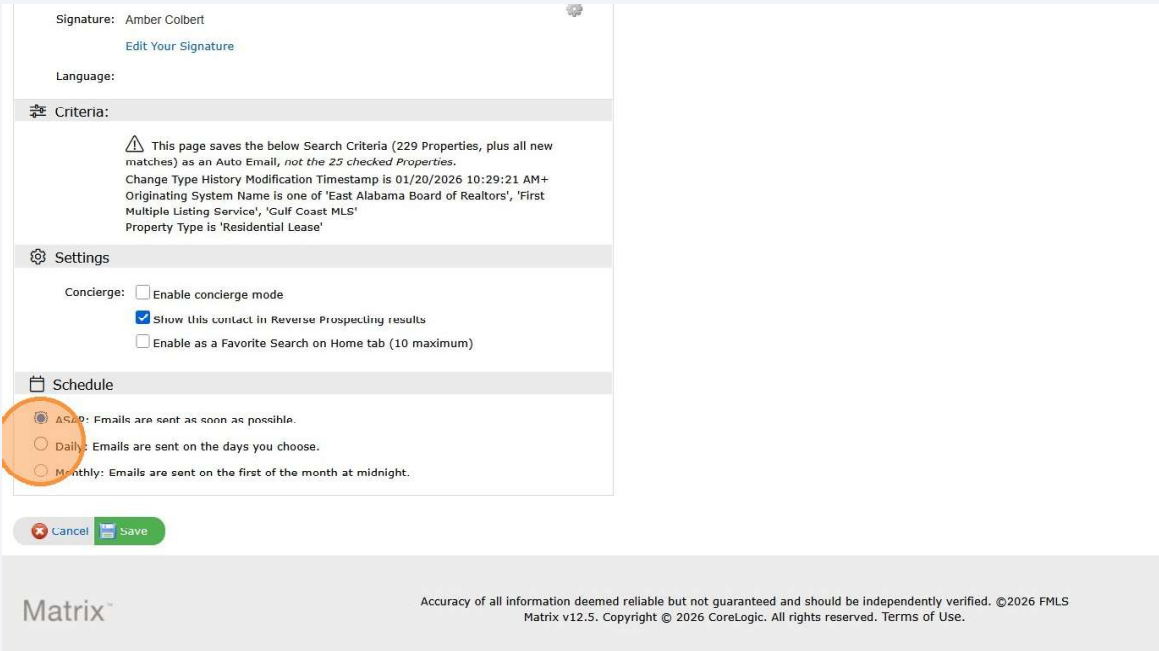
Monthly: Emails are sent on the first of the month at midnight.

[Cancel](#) [Save](#)

18 Click "ASAP" to have listings emailed as soon as they appear in the MLS

Click "Daily" to set a daily schedule for emails


-OR - Click "Monthly" to send listings on the first day of each month



Signature: Amber Colbert
[Edit Your Signature](#)

Language:

Criteria:

 This page saves the below Search Criteria (229 Properties, plus all new matches) as an Auto Email, *not the 25 checked Properties*.
Change Type History Modification Timestamp is 01/20/2026 10:29:21 AM+
Originating System Name is one of 'East Alabama Board of Realtors', 'First Multiple Listing Service', 'Gulf Coast MLS'
Property Type is 'Residential Lease'

Settings

Concierge: Enable concierge mode
 Show this contact in Reverse Prospecting results
 Enable as a Favorite Search on Home tab (10 maximum)

Schedule

ASAP: Emails are sent as soon as possible.
 Daily: Emails are sent on the days you choose.
 Monthly: Emails are sent on the first of the month at midnight.

[Cancel](#) [Save](#)

Matrix™

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When complete, Click "Save" to start the auto-email/reverse prospecting campaign. This will continue until you stop it or the customer/client unsubscribes. You can track the customer/client interaction with the emails on your MATRIX Dashboard.

Signature: Amber Colbert
[Edit Your Signature](#)

Language:

Criteria:

This page saves the below Search Criteria (229 Properties, plus all new matches) as an Auto Email, *not the 25 checked Properties*.
Change Type History Modification Timestamp is 01/20/2026 10:29:21 AM+
Originating System Name is one of 'East Alabama Board of Realtors', 'First Multiple Listing Service', 'Gulf Coast MLS'
Property Type is 'Residential Lease'

Settings

Concierge: Enable concierge mode
 Show this contact in Reverse Prospecting results
 Enable as a Favorite Search on Home tab (10 maximum)

Schedule

ASAP: Emails are sent as soon as possible.
 Daily: Emails are sent on the days you choose.
 Monthly: Emails are sent on the first of the month at midnight.

Matrix™

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